



HIGHER EDUCATION COMMISSION
QUALITY ASSURANCE AGENCY

Targets for QECs for Assessment Year 2025-26

A. Transition towards adoption and effective implementation of PSG-2023

- Formation of Institutional Quality Circle (IQC), as per PSG-2023 and share the Notification with QAA (**Mandatory**)
- Developed and functional Quality related webpage at University's official website, with quick link as www.universityxyz.edu.pk/quality. The webpage must contain:
 - University's Quality Policy
 - Institutional Quality Circle (IQC)
 - Annual Activity Calendar
 - Updated contact information of QEC Personnels & Focal Persons
 - Outcomes of Internal & External QA Reviews and Compliance, including PIPE, PREE for EQA, Accreditation and PSARs/PREE for IQA etc.

B. Submission of Activity Calendar 2025-26

- Each QEC needs to prepare an activity calendar for 2025-26 against the assigned targets in which activities related to all parameters need to be distributed throughout the year.
- The activity calendar needs to be submitted to QAA-HEC by 30th November 2025 after getting it approved from the IQC.
- Non-submission of activity calendar would be reflected in the assessment letter.
- It's entirely up to the QEC to map the activities in the activity calendar as per their convenience, however if there would be any major deviation from activity calendar then proper justification would be required to be submitted to QAA along with YPR.
- QEC through IQC shall assign targets to each department/Institute/Constituent unit regarding QA activities. Each department needs to prepare departmental level activity calendar (QEC will give orientation where required) in which Program wise details related to SARs (PREE for IQA)/Accreditation/Program Review need to be reflected.

C. Annual Assessment Targets

S. No.	Parameter	Targets for YPR 2025-26
1	Progress against Review of Institutional Performance and Enhancement (RIPE) (16 marks)	A) Targets for those DAIs that have conducted Self RIPE 2024-25 • Preparation and Submission of Updated Institutional Performance Enhancement Report (IPER) as per PSG 2023 guidelines. (06 marks) Targets of CQI (Continuous Quality Improvement) 10 marks Corrective Action Report against the Implementation Plan of RIPE 2024-25 (10 marks) Note: IPER 2025-26 and Corrective Actions Report against the Implementation Plan of Self RIPE 2024-25 must be provided duly approved by the IQC. B) Targets for those DAIs that have not conducted Self RIPE 2024-25



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		• Preparation and Submission of Institutional Performance Enhancement Report (IPER) as per PSG 2023 guidelines. (06 marks) • Conduct Self-RIPE as per the guidelines provided by QAA • If all evaluators are internal member (03 marks) • If at least one evaluator is external member (04 marks) Targets of CQI (Continuous Quality Improvement) 06 marks • University must prepare Implementation Plan as per QAA guidelines against Self RIPE (02 marks) • Corrective Action Report will be Normalized (04 marks) Note: Self RIPE Report must be submitted in lines with PSG 2023 and duly approved by the IQC.
2	Progress against Program Self-Assessment / Program Review for Effectiveness and Enhancement (PREE for IQA) (16 marks)	Each DAI is required to conduct Self-Assessment Report (SAR) based on the PREE standards as per SAR Targets (attached). Additionally, a corrective actions report must be prepared for all SARs completed by the end of the 2024-25 academic year: - Note: 1. SAR Reports must be submitted in lines with PSG 2023 duly signed by the concerned PT, AT members and approved by the IQC. (08 marks) 2. A letter duly approved from Director Academics must be provided showing all the active programs in Academic year 2025-26. • Total Number of Programs in which Corrective Actions have been taken: (04 marks) • Online feedback surveys conducted for each program (04 marks) Targets of CQI (Continuous Quality Improvement) i. Corrective actions • Status of corrective actions taken on all SARs completed till 2024-25. If there are some corrective actions pending in any program, please give the reasons for not implementing the corrective actions ii. Actions taken on the online feedback survey reports of 2024-25 • All surveys must be conducted online through an effective digital platform. • All the survey results must be analyzed through effective analytical tools. • Response rate for each survey (PROGRAM WISE) for 2025-26 ○ Course Evaluation by Student ○ Teachers' Evaluation by Student ○ Graduating Student Survey ○ Alumni Survey ○ Employer Survey ○ Course Evaluation by Teacher



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3	Accreditation (14 marks)	All programs offered by the university either at Main Campus, Sub Campus or any affiliated college that fall under purview of any Accreditation Council need to be accredited/reaccredited from the respective council. Note1: The Accreditation must be valid on 30th June, 2026 for all programs Note2: the total marks will be equally divided amongst the respective councils under which the programs of concerned DAI fall. Note 3: If no program of the DAI is fall under purview of any Accreditation Council, these marks will be normalized.
4	Graduate Program Review (GPR)/ Ph. D. and MS/M. Phil & Equivalent Program Review Based on PREE Standards (14 marks)	All DAIs must carry out a Self-Review of Graduate Programs in the 2025-26 period. (11marks) - Updating of data related to all MS/M.Phil./Equivalent and Ph.D. programs. - Conduct PhD Program Review and MS/M. Phil & Equivalent Program Self Review in the same assessment year i.e. from 1st July, 2025 to 30th April, 2026. - If HEC has conducted the Program Review in 2024-25, then the university needs to evaluate the implementation status of that report in the Self Review and submit compliance report to HEC (along with YPR) - Self-Graduate Program Review (SGPR) report must contain the details of all MS/MPhil/PhD gone through self-review i.e. Number and Names. Targets of CQI (Continuous Quality Improvement) 03 marks - Submission of implementation plan against GPR report (in both cases Self GPR & HEC Review) - If HEC conducted the review in 2024-25, the corrective measures taken against the report of HEC and whether HEC is satisfied with compliance report or not. - If Self Review, status of corrective measures taken against the self-review report of 2024-25. For those DAIs that have sub-campuses that are offering MS/M. Phil./Equivalent and/or Ph.D. programs need to perform the self-Review at each sub campus separately and share separate reports, implementation plan and corrective measures taken against review. Marks will be divided equally to Main campus and to all applicable campuses.
	Launching of New PhD Programs and MS/M. Phil & Equivalent Programs after October, 2013 (04 marks)	- NOC must be obtained for all those programs that have been started/launched after October 2013. - No program should be started without obtaining NOC. - The NOC must also be obtained for programs offered in any sub-campus. - As per HEC instructions no Affiliated College can offer any MS/M.Phil. & Ph.D. Program.



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5	Functioning of QEC Secretariat (31 marks)	<u>5.1</u> • Total Number of Sanctioned Positions of QEC Secretariat Staff (at least 05 positions i.e. 01 Head of QEC, 03 Officers of QECs (including 01 Data Analyst) and 01 Support Staff: ○ Total Number of filled Positions: ▪ Total Number of Permanent Staff: (01 mark for Head of QEC, 03 marks for officers; 01 mark for support staff) ▪ Total Number of Additional Charged staff: in case of additional charge, 0.25 marks will be awarded against 01 mark of respective post <u>5.2</u> • Budget Allocation for QEC Secretariat ○ Involvement of QEC secretariat in Budget preparation (1 mark) ○ Budget released for QEC (mention amount) ○ Budget consumed by QEC (mention amount) (2 marks) {(total budget consumed/total budget released)*2} <u>5.3</u> • Infrastructure and Facilities ○ Establishment of QEC Secretariat (0.5 marks) ○ Availability of Adequate Facilities (0.5 marks) <u>5.4</u> • Memberships of International QA bodies obtained by QEC (02 marks) (Note: Marks will be only awarded to International Bodies related to Academic QA) <u>5.5</u> • Membership of QEC in all statutory bodies ○ Senate/Syndicate/BoG or Equivalent Body: (01 mark) ○ Academic Council or Equivalent Body: (0.5 marks) ○ Board of Advance Studies & Research (BASR) or Equivalent Body: (0.5 marks) ○ Board of Faculty (BOF) or Equivalent Body: (0.5 marks) ○ Board of Studies (BOS) or Equivalent Body: (0.5 marks) ○ Finance & Planning Committee or Equivalent Body: (0.5 marks) ○ Selection Board: (0.5 marks) <u>5.6</u> • Awareness seminars/conferences/workshops on QA (within DAI) (01 marks) • Seminar/Conference on Quality Assurance (involving resource person/s from outside the DAI) (01 mark) <u>5.7</u> • Contributions and Participations in Academic QA activities: ○ Contributions of QEC at National Level (01 mark)
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		○ Contributions of QEC at International Level (02 marks) ○ Participation of QEC at National Level (0.5 marks) ○ Participation of QEC at International Level (0.5 marks) <u>5.8</u> ● Establishment of QEC Setup in Sub-Campuses (05 marks) <i>(Note: If a DAI has no sub-campus, these marks will be normalized)</i> <u>5.9</u> ● 5.9.0 Establishment of QEC Setup in affiliated colleges (05 marks) <i>(Note: If a DAI has no affiliated college, these marks will be normalized)</i>
6	Implementation of HEC(QA) Policies and criteria's (5 marks)	● Plagiarism Policy (03 mark) ● Faculty Appointment Criteria (01 mark) ● Graduate Education Policy (01 mark)

Kindly Note that:

- The results of these targets will be reflected in the QEC performance letter to be sent to the Heads of DAIs. Failure to submit the YPR for Assessment Period 2025-26 will be reported to all relevant forums'
- The adoption and implementation of QA and all other HEC policies are mandatory. A certificate, duly countersigned by the head of the respective DAI, must be submitted along with the response to the document
- Frequency of statutory body meetings in 2025-26 (provide a list of meetings held by each statutory body).
- Number of curricula **reviewed** in 2025-26 (provide evidence demonstrating that the results of the Student Course Evaluation Survey and Teacher Course Evaluation Survey were considered during the review).
- Number of curricula **revised** in 2025-26 (provide evidence demonstrating that the results of the Student Course Evaluation Survey and Teacher Course Evaluation Survey were considered during the revision).
- QEC's involvement in any international rankings in 2025-26 and the outcomes of those rankings (where applicable)