



GRAND ASIAN UNIVERSITY - SIALKOT
QUALITY ENHANCEMENT CELL
Graduate Program Review 2024-25
(Assessment Results)

Implementation Plane Summary

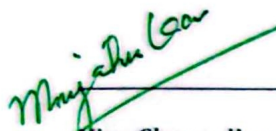
S. No.	Findings	Corrective Actions	Implementation Date	Responsible Body	Compliance Action
1	LLM student and departmental files incomplete; BOS & BOF approvals missing	Complete all student files including admission tests, merit lists, and attach BOS & BOF approvals before next admission	Aug 2025	HoD Law, Registrar Office, QEC	Verified and updated departmental & student files
2	Research labs in progress for multiple programs (Pharmaceutical Chemistry, Pharmaceutical, Electrical Engineering, Pharmacology, Biotechnology, Biochemistry, Chemistry)	Complete research lab setup with required equipment and chemicals	Dec 2025	HoDs Concerned, Lab Coordinators, Procurement Dept	Lab readiness report and procurement logs
3	No policy guideline for class size	Develop and approve policy for minimum and maximum class size	Oct 2025	Academic Council, QEC	Approved policy document
4	Lack of research incentive policy	Develop and implement research incentive policy to promote research culture	Nov 2025	HR, Research Office, QEC	Policy approved and communicated to faculty

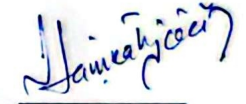
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5	Poor maintenance of lab machinery	Establish maintenance mechanism for lab equipment	Sep 2025	HoDs Science & Pharmacy, Lab Technicians	Maintenance logs and service reports
6	Chemicals not procured timely	Ensure annual chemical procurement before start of each calendar year	Jan 2026	Procurement Dept, Lab Coordinators	Procurement receipts and inventory lists
7	Student files not systematically maintained	Develop centralized mechanism in QEC/Registrar to maintain complete departmental student files	Sep 2025	QEC, Registrar, HoDs	Updated student records and audit reports
8	Workload waiver policy not implemented	Implement workload waiver policy without discrepancies	Aug 2025	HR, HoDs, Academic Council	Policy compliance reports
9	Lack of multimedia in MS/PhD classrooms	Install multimedia in all postgraduate classrooms	Nov 2025	IT Dept, HoDs	Installation completion report
10	Need for high-tech labs	Establish high-tech laboratories with required specifications	Dec 2025	HoDs, Procurement Dept	Lab establishment completion report
11	Poor maintenance of printers/toners	Implement regular maintenance schedule	Aug 2025	IT Dept, Admin Office	Maintenance logs
12	Poor drinking water facilities in some departments	Install and maintain filtered drinking water systems	Sep 2025	Admin Office, Facilities Dept	Installation and maintenance records
13	No heating/cooling systems in classrooms	Install heating and cooling systems in relevant buildings	Oct 2025	Admin Office, Facilities Dept	Installation reports

14	Low-specification computers in general-purpose labs	Upgrade systems to support advanced software	Dec 2025	IT Dept, HoDs	Upgrade completion report
15	Poor student facilities (seating, boards)	Improve classroom furniture and boards	Sep 2025	Admin Office, HoDs	Upgrade completion logs
16	Lack of industry linkages	Establish MoUs with industry partners for research and projects	Mar 2026	Industrial Liaison Office, HoDs	Signed MoUs and collaboration reports
17	Statutes not available/approved for all departments	Prepare and get approval for departmental statutes	Nov 2025	Registrar Office, Academic Council	Approved statutes archive
18	HR policies incomplete	Develop retention policy, exit survey, satisfaction survey, annual appraisal process	Dec 2025	HR Dept	Approved policies and survey results
19	Academic scheme discrepancies	Review approved schemes of studies for all programs	Oct 2025	Academic Council, HoDs	Reviewed and updated schemes
20	MS thesis evaluation process unclear	Review and notify MS thesis evaluation process	Sep 2025	BASR/DASR, QEC	Approved process notification
21	Insufficient BASR/DASR meetings	Conduct at least two BASR/DASR meetings annually	Dec 2025	Registrar Office, Academic Council	Meeting minutes archive
22	Dropout policy not enforced	Implement dropout policy strictly	Aug 2025	Admissions Office, HoDs	Dropout policy compliance reports
23	Interview marks missing in student files	Ensure interview marks are documented in all files	Aug 2025	Admissions Office, HoDs	Updated student files

24	No centralized archive for meeting minutes	Establish registrar archive section for all departmental minutes	Sep 2025	Registrar Office	Archive established and updated
25	LLM admission process discrepancy (NOC after entry test)	Align program start and admissions with regulatory NOC approval dates	Aug 2025	Registrar Office, HoD Law	Compliance record with NOC timelines
26	Weak LLM documentation	Strengthen LLM departmental documentation	Aug 2025	HoD Law, Registrar	Updated LLM program files
27	Teacher evaluation feedback in progress	Complete teacher evaluation process	Sep 2025	QEC, HoDs	Evaluation reports filed


Vice Chancellor


Director QEC