

**GRAND ASIAN UNIVERSITY SIALKOT****APPLICATION FOR REGISTRATION IN SUMMER SEMESTER _____**

Note: Before filling in this form, read the overleaf rules and regulations governing the Summer Semester carefully.

1. Name of Applicant _____
(As per Matric Certificate-INBLOCKLETTERS)

2. Father's Name _____
(As per Matric Certificate-INBLOCKLETTERS)

3. Regd No. _____ 4. Roll No. _____

5. Department _____ 6. Program _____

7. Address _____

**Recent
Photograph**

8. Detail of Courses to be taken:

Sr. No.	Course Code	Course Title	Semester	Credit Hours	Previous Grade
(i)					
(ii)					
(iii)					
(iv)					
(v)					

9. I, solemnly declare that the information given above is correct and that I shall abide by the Statutes, University Ordinance, Regulations and Instructions governing the Teaching and Examinations for which I am a candidate.

Dated: _____

Signatures of the Candidate

10. Certificate-I

Certified that:

- The applicant fulfills the conditions for eligibility as laid down under the Statutes, University Ordinance and Regulations in force, in the year of Teaching and Examinations.
- The teaching and examination schedule makes it possible for the Department to allow him/her to register for the course(s), attend the classes and to take the Mid and End Semester Examinations in Summer Semester.

(Head of Department)

(Dean of Faculty)

(To be completed only if permitted by the Head of Department concerned to register the Summer Semester Courses)

11. Fee Deposited: Amount(Rs.) _____ Fee Deposit Slip No. _____ Dated _____

12. Certificate-II

Certified that:

- the particulars of the applicant are correct.
- The applicant has deposited the prescribed summer semester registration and examination fees in the University Accounts Office.

(Accounts Officer)

RULES AND REGULATIONS RELATING TO SUMMER SEMESTER

1. Summer Semester shall be only for those students who want to repeat / improve certain courses to make up for their academic deficiencies. First attempt to study any course shall not be allowed in summer semester.
2. An academically deficient student, either regular or casual shall be allowed to get himself/herself registered for maximum of 08 credit hours only, provided that contact hours also do not exceed total number of available working hours per week.
3. The minimum strength to offer a course in Summer Semester will be Ten students. However, the Dean of Faculty may relax the condition of ten students on the recommendations of the Head of the concerned Academic Department only for the graduating and casual students. In case if such course is offered, it will be open for registration to other students as well. Fee as prescribed by the University will be charged from such registered students.
4. The teaching and actual lab conduct shall be mandatory for all offered courses in Summer Semester.
5. The contact hours during the Summer Semester shall be doubled to ensure that the course is completely taught in a summer semester with half of the duration compared to regular semester.
6. The registration, attendance, conduct of examination and result display policies etc. during the summer semester shall be the same as in regular semester.
7. The students can only improve a grade lower than C (i.e., C-, D+, D and F) in case of undergraduate programs and lower than C+ (i.e., C, C-, D+, D and F) in case of graduate programs.
8. Re-Mid examination will not be allowed in Summer Semester. Also, no "I" grade will be awarded in Summer Semester.

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