



ADMISSION POLICY

(REVISED)



2025
GRAND ASIAN UNIVERSITY, SIALKOT

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ADMISSION POLICY GRAND ASIAN UNIVERSITY SIALKOT

Under the provisions of the Grand Asian University, Sialkot Act 2021, the University shall offer undergraduate, graduate & postgraduate degree programs approved by the Competent Authority. “The GAUS Admission Policy” shall come into force with immediate effect. However, this Policy is amendable from time to time with the approval of the Academic Council and relevant regulatory bodies, as and when required.

1. VISSION STATMENT

Be a regional leader in producing the intellectual human resource in contemporary disciplines and to positively contribute in the educational and economic development of local and global communities to solve multidirectional challenges.

2. MISSION STATMENT

To create a transformative educational environment to foster the cutting-edge knowledge, innovation and nurturing integrity in students by engaging specialized resources and aligning activities to achieve Sustainable Developments Goals(SDGs).

3. MINIMUM ELIGIBILITY CRITERIA

- a) All the programs will be offered under internationally recognized semester system of teaching and assessment. The candidate seeking admission to any degree program must have passed the examination shown against each course or an examination recognized as equivalent thereto from a recognized board and/or Institution.
- b) Wherever a candidate has equivalent qualification, s/he is required to submit equivalence certificate issued by the Inter-Boards Coordination Commission (IBCC) in the case of HSSCE and its beyond from Higher Education Commission (HEC), Islamabad.
- c) The candidate seeking admission should possess adequate mental and physical health to be able to obtain education in a prescribed way.
- d) The candidates intending to apply for a particular degree program must consider the minimum eligibility criteria of the concerned program, given as follows:

1. FACULTY OF ENGINEERING AND TECHNOLOGY				
Sr. No.	Department	Eligibility		
		B.Sc.	MS	PhD
i.	Department of Civil Engineering	i. 60% marks in HSSC (Pre Engineering) or equivalent qualification with Physics, Chemistry and Mathematics or Diploma of Associate Engineering (DAE) Examination or ICS i.e.	BS/BSc in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test

		<p>Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or</p> <p>HSSC (Pre Medical) or equivalent qualification with Mathematics as a remedial course with first semester after admission or</p> <p>four years degree qualification of B.Tech(Hons) / B.S/ B.Sc./Bachelor of Technology (with relevant discipline) or equivalent qualification duly recognized by HEC against 2% reserved seats</p> <p>ii. Qualifying the Entry Test conducted by the PEC approved centres.</p>	<p>case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	
ii.	Department of Civil Engineering Technology	<p>i. 50% marks in HSSC (Pre Engineering) or equivalent qualification with Physics, Chemistry and Mathematics or Diploma of Associate Engineering (DAE) Examination or ICS i.e. Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or</p> <p>HSSC (Pre Medical) or equivalent qualification with mathematics as a remedial course with first semester after admission.</p> <p>ii. Qualifying the Entry Test acceptable by GAUS.</p>	<p>BS/BSc in relevant subject with</p> <p>i. minimum 2.00/4.00 CGPA in case of Semester System</p> <p>ii. 50% marks in case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	<p>MS/M.Phil in relevant subject with</p> <p>i. minimum 3.00/4.00 CGPA</p> <p>ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test</p>
iii.	Department of Electrical Engineering	<p>i. 60% marks in HSSC (Pre Engineering) or equivalent qualification with Physics, Chemistry and Mathematics or</p>	<p>BS/BSc in relevant subject with</p> <p>i. minimum 2.00/4.00 CGPA in case of Semester</p>	<p>MS/M.Phil in relevant subject with</p> <p>i. minimum 3.00/4.00 CGPA</p> <p>ii. 60% marks in GRE or</p>

		<p>Diploma of Associate Engineering (DAE) Examination or ICS i.e. Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or HSSC (Pre Medical) or equivalent qualification with mathematics as a remedial course with first semester after admission or four years degree qualification of B.Tech(Hons) / B.S/ B.Sc./Bachelor of Technology (with relevant discipline) or equivalent qualification duly recognized by HEC against 2% reserved seats.</p> <p>ii. Qualifying the Entry Test conducted by the PEC approved centres.</p>	<p>System</p> <p>ii. 50% marks in case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	<p>60% marks in GAT subject or 60% in GAUS Admission Test</p>
iv.	Department of Electrical Engineering Technology	<p>i. 50% marks in HSSC (Pre Engineering) or equivalent qualification with Physics, Chemistry and Mathematics or Diploma of Associate Engineering (DAE) Examination or ICS i.e. Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or HSSC (Pre Medical) or equivalent qualification with mathematics as a remedial course with first semester after admission</p> <p>ii. Qualifying the Entry Test acceptable by GAUS.</p>	<p>BS/BSc in relevant subject with</p> <p>i. minimum 2.00/4.00 CGPA in case of Semester System</p> <p>ii. 50% marks in case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	<p>MS/M.Phil in relevant subject with</p> <p>i. minimum 3.00/4.00 CGPA</p> <p>ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test</p>
v.	Department of Mechanical	<p>i. 60% marks in HSSC (Pre Engineering) or</p>	<p>BS/BSc in relevant subject with</p>	<p>MS/M.Phil in relevant subject with</p>

	Engineering	<p>equivalent qualification with Physics, Chemistry and Mathematics or Diploma of Associate Engineering (DAE) Examination or ICS i.e. Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or HSSC (Pre Medical) or equivalent qualification with mathematics as a remedial course with first semester after admission or four years degree qualification of B.Tech(Hons) / B.S/ B.Sc./Bachelor of Technology (with relevant discipline) or equivalent qualification duly recognized by HEC against 2% reserved seats</p> <p>ii. Qualifying the Entry Test conducted by the PEC approved centres.</p>	<p>i. minimum 2.00/4.00 CGPA in case of Semester System</p> <p>ii. 50% marks in case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	<p>i. minimum 3.00/4.00 CGPA</p> <p>ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test</p>
vi.	Department of Mechanical Engineering Technology	<p>i. 50% marks in HSSC (Pre Engineering) or equivalent qualification with Physics, Chemistry and Mathematics or Diploma of Associate Engineering (DAE) Examination or ICS i.e. Physics, Mathematics and Computer Science with Chemistry as a remedial subject/course in the first semester after admission or HSSC (Pre Medical) or equivalent qualification with mathematics as a remedial course with first semester after admission.</p> <p>ii. Qualifying the Entry Test acceptable by</p>	<p>BS/BSc in relevant subject with</p> <p>i. minimum 2.00/4.00 CGPA in case of Semester System</p> <p>ii. 50% marks in case of Annual System</p> <p>iii. 50% marks in GAT General or Equivalent Test</p>	<p>MS/M.Phil in relevant subject with</p> <p>i. minimum 3.00/4.00 CGPA</p> <p>ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test</p>

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2. FACULTY OF LAW

Sr. No.	Department	Eligibility		
		LLB	LLM	PhD
i.	Department of Law	Intermediate FA/F.Sc./I.Com/ICS/ A-level or equivalent qualification with i. minimum 45% marks ii. 50% marks in LAT. iii. Age Limit: 25 years (session gap relaxation 5 years)	LLB with i. minimum 2.50/4.00 CGPA in case of Semester System ii. Second division in case of annual system iii. 50% marks in GAT General or Equivalent Test iv. University Admission Test (UAT) with minimum 50% score	L.L.M .or equivalent degree with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test

3. FACULTY OF PHARMACY

Sr. No.	Department	Eligibility		
		Pharm-D	M.Phil.	PhD
i.	Department of Pharmacy	F.Sc. (pre- Medical) or equivalent degree programs with i. minimum 60% marks ii. 50% marks in Entry Test	Degree in Pharmacy/Pharm-D) from a University/Institute recognized by Pharmacy Council of Pakistan and HEC after having completed minimum of 16 years of education with minimum 2.50/4.00 CGPA (semester based degree) or 50% marks (annual based degree) ii. Passing of NTS-GAT(G)/HEC-Hat or University Admission Test (UAT) with minimum 50% score	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test

3. FACULTY OF SCIENCES

Sr. No.	Department	Eligibility			
		ADP	BS	MS/M.Phil.	PhD
i.	Department of	Twelve Years of education	Twelve Years of	BS in relevant subject with	MS/M.Phil in relevant subject with

	Biosciences	with 45% marks in F.Sc Pre-Medical or equivalent qualification	education with 45% marks in F.Sc Pre-Medical or equivalent qualification	i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
ii.	Department of Business Administration and Economics	Twelve Years of education with 40% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
iii.	Department of Chemistry	Twelve Years of education with 40% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
iv.	Department of Computer Science and Software Engineering	Twelve Years of education with 50% marks in F.Sc/ICS/ I.Com/FA(IT)/ A-level or equivalent qualification	Twelve Years of education with 50% marks in F.Sc/ICS/ I.Com/A-level or	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test

			equivalent qualification	in case of Annual System iii. 50% marks in GAT General or Equivalent Test	
v.	Department of Food, Nutrition and Agriculture Sciences	Twelve Years of education with 40% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
vi.	Department of Mathematics	Twelve Years of education with 40% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
vii.	Department of Physics	Twelve Years of education with 40% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test

viii.	Department of Social Sciences	Twelve Years of education with passing marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	Twelve Years of education with 45% marks in F.Sc/ICS/ I.Com/A-level or equivalent qualification	BS in relevant subject with i. minimum 2.00/4.00 CGPA in case of Semester System ii. 50% marks in case of Annual System iii. 50% marks in GAT General or Equivalent Test	MS/M.Phil in relevant subject with i. minimum 3.00/4.00 CGPA ii. 60% marks in GRE or 60% marks in GAT subject or 60% in GAUS Admission Test
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The degree programs, duration and minimum eligibility requirements may be amended from time to time by the Academic Council, as and when required.

POLICY GUIDELINES FOR BS 5TH SEMESTER ADMISSION (LATERAL ENTRY PROGRAM) AT GRAND ASIAN UNIVERSITY, SIALKOT (GAUS)

In accordance with the decision taken by HEC via notification no. 9-2(16)/Phasing out BA/BSc/ Curri/HEC/2016/982 the 14-Year BA/B.Sc. and 16-Year MA/M.Sc. degrees will not be offered by Grand Asian University (GAUS). In order to facilitate the students with 14-Year BA/B.Sc. degree, GAUS has allowed to admit students in the 3rd year of BS program i.e., 5th semester upon successful completion of a bridging semester. In this regard, following guidelines must be followed by the departments at GAUS:

- i. The Admission Office should consult relevant HOD/ department before confirming admission to any student with BA/B.Sc. degree.
- ii. Relevant department will decide 15 to 18 credit hours of bridging courses that are necessary for students admitted after BA/B.Sc.
- iii. For completion of bridging courses, the students within a faculty can be offered common foundation courses or the students can take bridging courses with previous (1-4) semesters.
- iv. The CGPA of the students admitted via lateral entry program will be calculated based on the courses taken at GAUS only.
- v. The transcript of the student would specifically mention lateral entry of the student and only courses taken at GAUS would be shown on the transcript.
- vi. A note will be added on the transcript highlighting the students' 14-Year degree program along with the degree awarding institute and obtained result.
- vii. The degree and session of the students enrolling in BS 5TH semester would exactly be the same as that of regular BS students.
- viii. The direct admission of students in 5th semester is allowed for students having an ADP degree (after completing additional entry requirements by department, if any).

4. TIME OF ADMISSION

- a) The admission will be carried out in fall and spring semesters in each academic year. However, admission in Pharmacy and Engineering programs will be carried out in fall semester only.

5. SUBMISSION OF APPLICATION

- a) The candidate may apply for admission through online admission portal after following the prescribed procedure by visiting website www.gaus.edu.pk or visiting the Admission Office. The candidates are advised to select degree program according to their qualification and minimum eligibility criteria at their own before submitting online application. The Applications for degree programs that do not meet the specified entry requirements/criteria will be disregarded at any stage of the process, even if provisional admission has been granted. The candidates are required to submit scanned copies of following documents through online portal. Incomplete applications, without personal email, mobile number, important data or those received after due date will not be accepted without any prior notice. No column of application form should be left unfilled: -

- i. Passport size photograph with blue back ground having not more than image of 2MB
- ii. Attested copy of candidate's CNIC or Form-B (if age is less than 18 years) as well as of father or guardian (in case father is not alive)
- iii. Attested copy of Secondary School Certificate (SSC) or equivalent certificate/detailed marks certificate
- iv. Attested copy of Higher Secondary School Certificate (HSSC) or equivalent certificate/detailed marks certificate
- v. Attested copy of Bachelor or equivalent degree and detailed marks certificate for admission to Master/MPhil programs
- vi. Attested copy of MS/MPhil or equivalent degree and detailed marks certificate for admission to PhD programs
- vii. Equivalence certificate in case of possessing equivalent qualification issued by the IBCC in the case of O, A level and HEC in the case of Bachelor, Master, MPhil. If the result is awaited, the candidate shall be required to submit prescribed equivalence certificate within four weeks of the commencement of the semester, failing which admission shall stand cancelled without any prior notice.
- viii. Character certificate issued by the Head of Institution last attended
- ix. Domicile Certificate
- x. Migration certificate (if passed Intermediate/equivalent examination from Board/s other than the Punjab)
- xi. The children of overseas Pakistanis shall submit copy of passport of his/her father with work permit. A foreign national shall submit copy of passport having valid entry visa in Pakistan

After provisional selection, the candidates will be required to submit attested copies of the following documents as a part of completion of admission formalities: -

- a) Three attested photo copies of each:
 - i. Secondary School Certificate (SSC) or equivalent certificate/detailed marks certificate. Those who submitted detailed marks certificate will be required to produce Secondary School Certificate (SSC) immediately on receipt of the same from the Board concerned.
 - ii. Higher Secondary School Certificate (HSSC) or equivalent certificate/detailed marks certificate. Those who submitted detailed marks certificate or downloaded result will be required to produce Higher Secondary School Certificate (HSSC) immediately on receipt of the same from the Board concerned.
 - iii. Bachelor or equivalent degree and detailed marks certificate for admission to Master/MPhil programs
 - iv. MS/MPhil or equivalent degree and detailed marks certificate for admission to PhD programs
- b) Two attested photo copies of each:
 - i. CNIC or Form B (incase age is less than 18 years) of the candidate
 - ii. CNIC of father or guardian (incase father is not alive)
 - iii. Domicile certificate
 - iv. Migration certificate(if applicable)
 - v. Passport/work Permit(if applicable)
- c) Six passport size photographs of the applicant with blue background (01 attested from front and 05 from back) and bearing his/her name
- d) Affidavit/undertaking duly signed by the candidate, father/guardian (in case father is not alive), two witness, for abiding by the existing Rules, Regulations, Policies, guidelines and those framed hereinafter by the University from time to time.
- e) Prescribed undertaking for accepting existing decision/policies of HEC/ Professional Councils or those framed/circulated hereinafter.
- f) Original character certificate issued by the Head of Institution last attended.
- g) Hostel accommodation application form, in case the applicant requires accommodation in the University hostel.
- h) Payment slip of 1st semester University dues prescribed for each program.
- i) Certificate of qualifying entry test or interview(where applicable)

Note:

The University reserves the rights to refuse admission to any individual without assigning any reason. A candidate shall not be entitled to claim admission as a matter of right even if s/he is otherwise eligible.

6. DISABLED APPLICANTS

Applications from disabled candidates will be considered and assessed as per higher education policy i.e., "Policy for Students with Disabilities at Higher Education Institutions in Pakistan".

7. CONFIRMATION OF ADMISSION

- a) Selected candidates will be required to confirm their acceptance of admission by depositing the prescribed fee and submitting complete set of documents
- b) The admission in the University will be provisional subject to the verification of the certificate/degrees of the students
- c) Submission of incorrect/ false/ forged/ fabricated/ fraudulent document(s) or information is a criminal offence and in either of such cases, the University reserves the right to initiate legal proceedings in addition to cancellation of admission from retrospective effect at any stage without any prior notice.

8. FEE STRUCTURE

- a) Fee structure for each degree program may be perused from University website.
- b) The tuition fee and other dues would be moderately increased annually to cover the inflationary trend in the country.
- c) The applicants are advised to plan their financial obligations realistically before joining a particular degree programs, so that they may not face any problem for paying dues during remaining study period.
- d) Applicants doubtful of fee status should seek clarification from the Admission Office or Accounts Section. No excuse whatsoever shall be accepted later on.
- e) Students defaulting on payments within due dates may be suspended and/or debarred from attending the classes and appearing in the examinations until the clearance of dues in accordance with the Policy of the University. Security is refundable only through a crossed cheque in the name of father/ guardian of the student either on the completion of entire degree program or on permission to leave the studies at any stage.

9. REFUND OF DUES

- a) After seeking admission/enrolment in a semester, if a student withdraws from the academic program, the fee will be refunded as per percentage and time limit given below according to the 'National Fee Refund Policy' of HEC adopted by the Grand Asian University, Sialkot:-
 - i. Full (100%) refund of total dues/ hostel dues (if deposited) excluding admission fee upto 7th day of commencement of classes or depositing of dues whichever is later (*)
 - ii. Half (50%) refund of total dues/ hostel dues (if deposited) excluding admission fee from 8th to 15th days of commencement of classes or depositing of dues whichever is later (*)
 - iii. No refund from 16th day of commencement of classes or depositing of dues whichever is later (*)

(*) in case where dues were deposited after commencement of classes, the next day from depositing dues will be considered as commencement of classes.

10. INTERPROGRAM TRANSFER

A student registered in a program after paying dues, may be transferred to another program in the University subject to the condition that s/he has applied in the program of 2nd choice and falls on merit (if applicable) and availability of seat with the permission of the concerned Dean/HOD within fifteen (15) days of commencement of classes. Afterwards, no permission for inter program transfer will be accepted in any case. In the case of transfer of program, the fee of new program will be charged / adjusted accordingly.

11. CANCELLATION OF ADMISSION AND RE-ADMISSION

If a student remains absent from the classes for ten (10) consecutive working days for undergraduate programs, his/her name shall be struck off the rolls of the University. Such student(s) may seek re-admission with the permission of the HOD on the recommendations of the Departmental Semester Committee up to the time within which he could complete prescribed attendance requirements in theory and practicals courses of each subject separately. He will have to pay prescribed re-admission fee along with the semester dues.

12. MIGRATION/TRANSFER OF CREDITS

A. Migration from other Institutions to GAUS

The Vice Chancellor, on the recommendations of the University Migration Committee may allow migration/transfer of credits of a regular student from HEC recognized Institutions and accredited by the concerned accreditation bodies (if any), to this University, subject to fulfillment of following conditions/submission of following documents: -

- a) The applicant concerned should fulfill minimum entrant criteria of the program of this University. No migration will be allowed in first semester and final year.
 - b) The applicant will submit application on prescribed form obtained from the Admission Office providing genuine and plausible reasons for migration through his parent Institution to the Admission Office along with required documents.
 - c) The application complete in all respects will be referred to the University Migration Committee which will securitize the same and determine (i) whether the applicant fulfill the entrant criteria (ii) semester in which s/he be allowed migration (iii) deficiency course(s) to be studied by the applicant during his/her stay in this University, if allowed or declare course(s) as exempted, so that his/her studies at parent Institution could be declared at par with the students of this University. Such recommendations shall be submitted by the University Migration Committee to the Vice Chancellor for approval.
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- a) The request of applicant who has been dropped out, rusticated, expelled, or whose entry in the parent Institute was banned for the reasons whatsoever at any time during his/her academic career, SHALL NOT BE CONSIDERED

The applicant should therefore, be required to submit a “No Objection Certificate” in this context that:

- i. He has obtained not less than 2.00/4.00 GPA or equivalent in the examination based on which migration is being requested.
- ii. He has neither been debarred from taking the University/Institution examinations nor

- suspended; expelled/rusticated for whatsoever reason, from the university or institution from where he intends to migrate.
- iii. No disciplinary action is pending against him at his parent University/Institution.
- b) Admission by migration will not be allowed ordinarily after the expiry of four weeks from the commencement of the semester classes.
 - c) Migration fee, as prescribed by the University per semester to be studied, will be charged
 - d) Credits hours will be transferred on course to course basis i.e. a person taking course A at University X is allowed to transfer his/her credits to GAUS provided that course A is equivalent to course B taught at the GAUS.
 - e) Courses with credit hours and course contents equivalent to the degree program at this University, shall be considered for transfer.
 - f) Exempted courses along with their credit hours shall be depicted on the final/official transcript but the grades obtained from the parent Institution will not be displayed and will not be considered for CGPA calculation. Such subjects will be marked as "Transferred Credits" (TCs).
 - g) The applicant should have to complete minimum 50% of the courses from the Grand Asian University, Sialkot. No credit hours of a course will be transferred if the grade is 'C' or less for undergraduate and 'B' or less for graduate/postgraduate programs.

B. Migration from GAUS to other Institutions

- a) A student desiring to leave this University and to join another university or institution shall apply to the Dean of the Faculty concerned on the prescribed form.
- b) The student shall be required to clear all the university dues before he applies for migration.
- c) The student will not be allowed migration in first and final year.
- d) In case of a student who has been debarred from taking the University examination or has been expelled or rusticated for whatsoever reason, No Objection Certificate (NOC) shall not be issued so far as the punishment is in force.
- e) The Registrar shall issue NOC which shall be valid for 60 days only.
- f) A student who has obtained NOC from this University, but has not secured admission in another institution may be re-admitted to the GAUS in the class to which he can be admitted under the regulations provided that:
 - i. His absence from the current teaching session of that class does not exceed four (4) weeks.
 - ii. He surrenders the NOC.
- g) Any change/addition/modification, if made in these regulations will also be applicable.

13. INTERACTION BETWEEN THE UNIVERSITY AND THE APPLICANT

- a) The University is committed to ensure that any inter action with an applicant is conducted in a professional, courteous and respectful manner and it expects that any communication from an applicant is conducted in the same way.
- b) The applicants should avoid inappropriate behavior or language towards admission office or the wider University community during the admissions process. Hostile, aggressive or

otherwise inappropriate behavior or language, whether expressed verbally or in writing, and excessive levels of contact, will be viewed seriously and may adversely affect the consideration of an application, appeal or complaint.

- c) The University will normally warn an applicant about such misbehavior. However, where the behavior or language is particularly inappropriate, no warning needs to be given before action is taken. Such action may include the withdrawal of an offer or the rejection of an application. Likewise, a conduct which constitutes any criminal offence will be referred to the relevant authorities.

The Worthy Vice Chancellor has the powers to regret any request for migration after recording proper reason(s) or relax any of the above condition(s) to be determined on case to case basis, if situation warrants.

14. RESULT AWAITING CANDIDATES

- a) Undergraduate Results Awaiting candidates

Undergraduate results awaiting candidates who have already appeared in their final examinations but are still awaiting results are eligible to apply for admission. If they meet all other admission requirements, they may be granted provisional admission. Such candidates must submit an undertaking confirming that they will provide their final result within 15 days of the commencement of the semester. Failure to submit the result on time or failure to meet the required marks or CGPA will result in immediate cancellation of admission without any further notice, and continued attendance will be considered unauthorized. Only those candidate who pass all subjects and meet the minimum required percentage or CGPA will be allowed to continue their studies.

- b) Please note that there is no rounding of marks or CGPA:

- A score of 49.99% is considered 49.99%, not 50%.
- A CGPA of 2.49 out of 4.00 is not considered 2.50.

Candidates must meet the exact minimum requirements for eligibility.

15. GUIDELINES FOR OVERSEAS CANDIDATES

(For Expatriate Pakistani & Foreign Students)

1. Academic Documents & Admission

All overseas candidates must ensure that their qualification is equivalent to local standards. For this, they may be asked to provide equivalence certificates from relevant Pakistani authorities (IBCC for school/college level, HEC for university-level).

2. Entry Test & Result Submission

Some programs may require entry tests as part of the admission process. Candidates awaiting final results may be offered conditional admission, which will be confirmed upon result verification.

3. Program Placement & Switching

Students are admitted to a specific program. If they wish to switch programs, they must meet the required conditions and seek approval.

16. PROVISIONAL ADMISSION

Candidates who are placed on the merit list but are awaiting the results of their qualifying examination may be granted provisional admission. In such cases, they must submit their official mark sheet—indicating that all subjects have been passed and the required aggregate marks have been achieved—within one (01) week of the result declaration. Failure to pass any subject, failure to meet the required aggregate marks, or failure to submit the mark sheet within two (02) weeks from the commencement of the semester will result in disqualification from the program and cancellation of admission. Any refund of fees will be processed in accordance with the Higher Education Commission (HEC) refund policy.

